

**Address:** Kingston Road, Coventry CV5 6LR

**Telephone:** 024 7661 2161

**Email:** admin@ietrust.org



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**Chief Executive Officer:** Mrs L Whitehouse  
**Head of Education Primary:** Mr R Darling

Friday 20th March 2020

### **Inspire Primary Schools from Monday 23<sup>rd</sup> March**

Dear Parents/ Carer,

Thank you for responding to our previous letter requesting information to identify key personnel workers.

From Monday we are offering those qualifying parents/carers (as per government guidelines), childcare provision in our schools during the following hours each weekday. Please do not bring your child into school if they do not meet the Government's set criteria on key personnel.

**All our Trust Primaries 8:00am to 4:00pm**

We understand how this will affect your children and you as families, and while we empathise we have to be firm in government guidelines if we are to keep your children safe and help stop the spread of the Coronavirus. Your essential co-operation is appreciated.

#### **Start time/ Finish time**

All children will arrive through the school front entrance.

School is open from 8am which will include a breakfast club provision. If you do not require this then children can arrive at 8:45am. The day will finish at 4:00pm, so all children must be collected by this time as there is no further wrap around service. If you do want to collect your child earlier than 4:00pm, please just let a member of staff in the school office know when you drop them off in the morning.

#### **Lunch Provision for those attending school**

Children who are currently in the EYFS and KS1 will still be entitled to their Universal Free School Meals. For pupils in KS2, who are eligible for free school meals, this will also be provided. If your child is attending school but you don't qualify for the above, you can still pay for a school meal in the usual way. For everyone else, they will need to bring in packed lunches.

Families whose children are not in school from next week, and therefore qualify for our weekly £15 food voucher, will be contacted by your schools Pastoral Manager on Monday or Tuesday next week. If you haven't been contact by then, please assume you haven't qualified at this point.

#### **Home Learning**

For those children who will still be at home, Home Learning packs have been provided which should have enough work in for at least the first week at home. If you still have not received your packs please come and collect them from the school office by Wednesday next week. Information on Class Dojo/ Tapestry has been sent home this week. We want to use these online portals to support your children with their learning from home in the coming weeks. (The frequency of online learning will be published in due course.) Please check Class Dojo and Tapestry regularly for any updates.

#### **Dress code**

For children who are still attending school, we would like them to come in their school uniform as usual.

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Thank you again for your help, support and kind words in these unprecedented times.

Yours sincerely,

A handwritten signature in blue ink that reads 'R. Darling'.

Rob Darling  
**Head of Education, Primary**  
**Inspire Education Trust**

A handwritten signature in blue ink that reads 'Lois Whitehouse'.

Lois Whitehouse  
**CEO**  
**Inspire Education Trust**