

# Charges and Remissions Policy

2019 - 20



## Charges and Remissions Policy

### Summary:

#### Charges and Remission for pupils

According to the provision of the Education Reform Act, the Board of Directors issues this policy statement on charges and remissions.

Charges are not allowed for any activity in the Academy, with the following exceptions:

- Individual music tuition with parental agreement.
- Board and lodgings on residential trips (charges at actual cost except in the case of Plas Dol-y-Moch). The full cost of board and lodging may be remitted for children of parents in receipt of Pupil Premium Grant.
- Optional extras, that is, those activities, which take, place mainly or entirely out of school time.
- Certain materials, for Theme topics, for example, where pupils are taking the product home.
- Examination fees in certain circumstances, for example where the pupil has not been prepared for that examination by the school or where a pupil does not complete examination requirements without good reason.
- Wilful damage to equipment or materials.

The school may ask, but not require parents to make voluntary contributions to such activities as trips in school time. As well as remission for pupils of parents in receipt of Pupil Premium Grant, the Board of Directors may remit charges for 'optional extras' out of the 'School Fund' established to sustain and encourage such activities.

### DAMAGE OR LOSS

Where school property is defaced, damaged or lost as a result of a pupil's behaviour the Board of Directors reserve the right to charge parents for the costs incurred. This includes musical instruments. Charges shall, under normal circumstances, be at the discretion of the Executive Principal.

Date of approval: 9<sup>th</sup> April 2019

Signature: Executive Principal (Kim Docking)

Signature: Chair of Finance and Audit (Graham Wise)

Renewal Date: Spring term 2020